

Appendix B

ACTIVITY/ PROJECT SPECIFIC PROCEDURE Sandia National Laboratories	<h2 style="margin: 0;">QA Grading Determination</h2>	Form Number: SP 1-1-1 Page 1 of 1
1. Activity/Item/Service:		
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <p style="text-align: center; margin: 0;">(Describe, or reference attachments to this form)</p>		
QA Grader: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> (printed name) (signature) (date) </div>		
2. QA Grading – Follow the STEPs below:		
Quality Level Grading Criteria: The QA Grading process is based on the following CBFO QAPD requirements: <ol style="list-style-type: none"> 1. Item or activity is important to regulatory compliance. 2. Generates data important to regulatory compliance. 3. Demonstrates compliance with specific regulatory design and QA requirements. 4. Impacts the results of performance assessment and engineering analyses. 		
STEP 2: Definition Of Quality Levels. Based on the above criteria, determine the applicable Quality Level. <ul style="list-style-type: none"> • The activity or material is CRITICAL to the quality of data which directly supports the WIPP program. Check QL-1 box provided in STEP 3. • The activity or material is IMPORTANT, but not critical to the quality of data which directly supports the WIPP program. Check QL-2 box provided in STEP 3. 		
STEP 3: Quality Level: <input type="checkbox"/> QL-1 <input type="checkbox"/> QL-2 _____ <div style="text-align: right; margin-left: 200px; font-size: small;">If revising Quality Level, indicate Revision #</div> QA Staff member concurrence: <div style="display: flex; justify-content: space-around; width: 100%; margin-top: 10px;"> _____ _____ _____ </div> <div style="display: flex; justify-content: space-around; width: 100%; margin-top: 5px;"> (printed name) (signature) (date) </div>		
Please forward to Procurement Specialist for Procurements Please forward to a QA Staff Member for Activities		